



Town of Lark Harbour
 P.O. Box 40
 Lark Harbour, NL
 A0L 1H0
 Phone: (709) 681-2270 Fax: (709) 681-2900



AGREEMENT FOR RENTAL OF COMMUNITY CENTER

I, _____, hereby states that I will take full responsibility for the LARK HARBOUR COMMUNITY CENTER while I am renting it for the period of _____. I acknowledge that I will have to pay for any damages and/or janitorial fees that are incurred during this period of rental. I agree to clean up the Center after I am finished with it, leaving it in the same condition it was upon initial entry.

WAIVER RELATED TO RENTAL EVENT DAMAGE DEPOSIT

I, _____, agree that in lieu of paying the damage deposit, I will pay for any damages that may occur during the rental event listed herein.

SIGNED AT LARK HARBOUR THIS _____ day of _____, _____.

The Town of Lark Harbour DOES NOT AUTHORIZE any company, business, or persons to SELL BEER, LIQUOR, OR SPIRITS, in the community center or on the premises.

The seating capacity at any event shall not exceed the AUTHORIZED SEATING OF 92. **All items are used at own risk and not council responsibility if accident occur.**

Note: The Town is not responsible for SNOW CLEARING, and will not be held accountable for any mishaps due to snow accumulation.

 SIGNATURE OF RENTER

 SIGNATURE OF TOWN CLERK

Upon signing below, I am requesting that the telephone be left for my use and I will accept responsibility for any misuse of same. I.E. damage or long distance calls.

 SIGNATURE OF RENTER (TELEPHONE USE)

RULES:

1. NO SMOKING-SPOT CHECKING AT EVENTS
2. NO PARTIES DURING BUSINESS HOURS
3. NO TELEPHONE USE DURING BUSINESS HOURS
4. OUTDOOR PREMESIS TO BE FREE OF CIGARETTES AND OTHER LITTER
5. ALARM SYSTEM MUST BE SET BEFORE LEAVING PREMESIS
6. COUNCIL NOT RESPONSIBLE FOR ANY PERSONAL ITEMS LEFT BEHIND
7. CHECKLIST MUST BE COMPLETE AND RETURNED WITH RENTAL KEYS
8. LOCK GARBAGE BOX AFTER USAGE



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RENTAL FEES

Weddings / Anniversaries / Adult Parties	\$50.00
Shower's	\$50.00
Children's Parties	\$25.00
Other functions / Meetings, Workshops etc	\$50.00

*There is no damage deposit for Hall Rental however a waiver has to be signed by the renter stating that he/she will be responsible to cover any damages that may occur.